



Annual Report
2020

President's Message

2020 had been an incredibly challenging year. Many services have been hit hard by the COVID-19 pandemic. Despite the challenges, many of M.Y World staff, children and their families demonstrated admirable perseverance and made the best out of a difficult situation.

Upon the implementation of the Circuit Breaker, all preschools were asked to suspend general services from 8 April 2020; and to remain open only to serve a limited group of parents such as those working in essential services. With the full cooperation from our parents and our staff's enduring commitment, I am proud to say that M.Y World had risen above and beyond this unprecedented challenge in our sector of providing preschool education via the virtual environment.

After clearing the one-time swab test, all our centre staff geared up for the phased reopening of preschools on 2 June 2020. Fun and interesting activities were incorporated into everyday routines to enable our children to adapt to the new norm seamlessly. Above all, we are glad to finally see the children back at the centres, in good health and eager to learn. In this report, you will witness the great optimism and courage of our staff and children as they venture forward together in these unprecedented times.

In consideration of everyone's health and safety, the 2020 K2 Graduation Ceremony was held separately in each centre. While it was regretful that no guests were allowed to be invited, our children still put up great performances and did themselves proud on this special day. Parents were still able to enjoy the occasion with their children through recorded videos that were sent to them after the ceremony. Despite the many challenges posed by the pandemic, our K2 graduates have shown their resiliency throughout the year and prevailed against all odds.

Our centres and staff led by example as they continued to upgrade and improve themselves. Four additional M.Y World centres were awarded the Singapore Pre-school Accreditation Framework (SPARK) in recognition of our quality teaching and learning practices. Individual staff, Ms Zhang Wei Wei, Ms Debbie Ong and Ms Isabel Ong also received accolades for their work and continuous pursuit of excellence.

Lastly, I cannot end this message without expressing my gratitude to all our parents and partners. It is your unwavering trust and support that has helped us come this far, and it is what will keep us moving forward. Thank you for always being the wind behind our sails. Stay safe!

Dr Samuel Yeak
President



Organisation Chart



3 New Centres in 2020



**M.Y World @
Bukit Batok West Plains**
(In operation from 25 December)



**M.Y World @
Canberra Eastlink**
(In operation from 12 October)



**M.Y World @
Tampines GreenView**
(In operation from 16 December)



**M.Y World @
Serangoon North**
(In operation from July)

**M.Y World @
Telok Blangah Rise**
(In operation from July)



**M.Y World @
Tampines Changkat**
(now fully air-conditioned)

- New centre
- Took over Wesley Vineyard Child Care operations
- Renewal and refurbishment

- More conducive environment
- Provides child-directed activities that are age-appropriate

<p>399 children enrolled</p>	<p>217 infants enrolled</p>	<p>44 children and families helped through financial assistance scheme</p>
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Nurturing Our Children

The challenges posed by the pandemic had not stopped our teaching staff from coming up with creative methods to make learning enjoyable. With our WDL approach (I Wonder – I Discover – I Learn) and the help of technology, M.Y World continued to engage children’s learning through active participation (experiential) and exploration, inquiry and reflection; be it in the home or classroom settings.

Home-Based Learning

Our children experienced new ways of learning during the Circuit Breaker as they interacted with their teachers through online platforms. Home-based activities were also designed to enable parents to spend quality time with their children as they learnt through play from the comfort of their home.



Creating new dishes is a delicious way of parent-child bonding.



Making handicraft to encourage each other to stay safe.



Keeping M.Y World Centres COVID-Safe

It is not easy to provide preschool care and education services under strict Safe Management Measures (SMM), but our centres were able to prepare all our children and their parents for the new normal well ahead of the preschool reopening. Parents were briefed on the COVID-Safe ABCs (Access, Behaviours and Classrooms), a series of safe management measures outlined by the Early Childhood Development Agency (ECDA).

Our teaching staff also creatively adapted everyday routines to remind children of the COVID-Safe ABCs. At some M.Y World centres, teachers incorporated games like Simon Says into lessons, with children following instructions on how they should avoid touching one another while learning about the importance of safety during these times. Other games include COVID-Safe ABCs Bingo and a special version of Snakes and Ladders. Children were also appointed as “Safety Ambassadors” to lead their peers by example in adhering to the safety measures.



Safe distancing wings help our children keep a safe distance from each other.



Our Chief Enforcement officer (CEO), an example of our Safety Ambassadors.



Nurture Kids @ Get Active! Singapore (GASG)

In tandem with the National Day celebration, children from M.Y World participated in the Nurture Kids Festival which was held on 6 August 2020. The LIVE event, organised and broadcasted by GASG over their social channels, gathered more than 27,000 children from 250 preschools virtually to have fun and stay active. Under the supervision of the teachers, our children acquired fundamental movement skills while playing sports and overcoming obstacles in a safe, yet challenging setting in the centres.



M.Y World children expressing their love for Singapore.



Our children overcoming each obstacle with determination.



Learning from the Community - Educating On Sustainability

To raise eco-conscious awareness among our children and educate them on sustainability, M.Y World collaborated with Terra SG and Singapore Press Holdings in the Little ECO Prints programme in December 2020.

More than 1,000 M.Y World children, aged three to six, learnt about nature conservation through a virtual tour of Sungei Buloh Wetland Reserve. In one of the workshops, they were taught how to reuse and upcycle unwanted items. This meaningful partnership was in alignment with M.Y World's environmental and sustainability goals - inculcate care and respect for the environment into our children.



A virtual tour of Sungei Buloh Wetland Reserve to introduce the wonders of nature.



Upcycling of unwanted items in a craft workshop with guidance from their teacher.



Start Small Dream Big - Caring for the Visually Impaired

For the sixth edition of the President's Challenge "Start Small Dream Big" movement, M.Y World @ Ang Mo Kio Central collaborated with iC2 PrepHouse to create awareness among our children about the visually impaired and how to care for them.

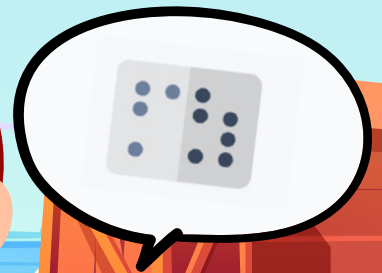
The experiential learning activities were designed by iC2 PrepHouse and guided by our teachers. Our children learnt how to form words using braille symbols, and they also experienced the challenges of various eye conditions by looking through simulation glasses. Through these activities, our children developed their sense of empathy and social responsibility to care for the visually impaired.



Hands-on experience with Braille cards and books for the visually impaired.



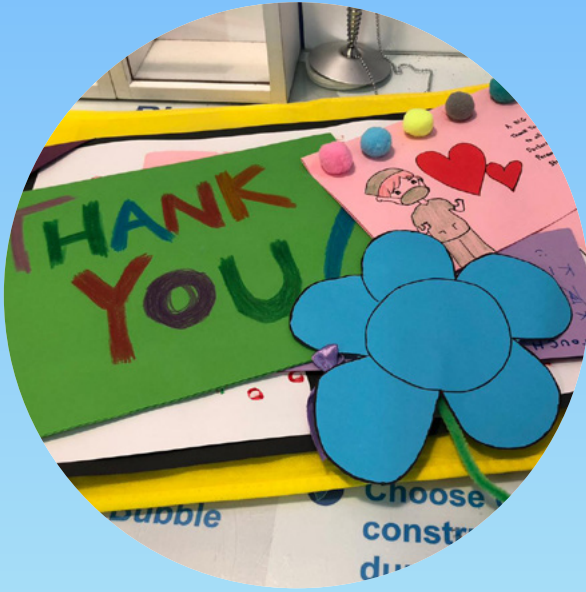
Experiencing the challenges of the visually impaired through simulation glass.



Appreciation for Healthcare Workers

Our healthcare workers worked tirelessly to keep us safe during the COVID-19 pandemic. At M.Y World, our children learnt about the many sacrifices of these selfless individuals.

To show their gratitude, our children sent D.I.Y handicrafts and video messages to thank the nurses and doctors from various clinics and hospitals in Singapore. These acts of appreciation from our little ones brought a smile and warmth to these unsung heroes.



Thank-you cards from our children to healthcare workers from various clinics and hospitals.

Thank you!



Celebrating our Graduands

K2 Graduation

M.Y World K2 Graduation Ceremony in 2020 was decentralised and held on a smaller scale at individual M.Y World centres. However, these ceremonies were meaningful testimonies of the resilience of our graduands, their parents and teachers.

At the individual ceremonies, our proud graduands put up an exciting series of performances. Videos of the performances were sent to their parents so that family members can share in the celebration.

Each graduand was also given a small memento - a photo compilation of their happy moments with friends and teachers in M.Y World.

We wish our K2 graduands the best for their future!



Accreditation and Awards

SPARK Certified Centres

The Singapore Pre-school Accreditation Framework (SPARK) is a quality assurance framework awarded by the Early Childhood Development Agency to assist preschools in raising their quality.

This certification recognises centres with quality teaching and learning practices, which include a well-designed and integrated curriculum, and active pedagogies to support children's holistic development.

On 18 November 2020, the following M.Y World centres received their award at the virtual SPARK Certificate Presentation Ceremony. Ms Sun Xueling, Minister of State for Education and Social and Family Development, was the Guest-of-Honour to celebrate the centres' achievements.

- M.Y World @ Anchorvale Parkview
- M.Y World @ Leng Kee
- M.Y World @ McNair Towers
- M.Y World @ Yishun Palm Breeze

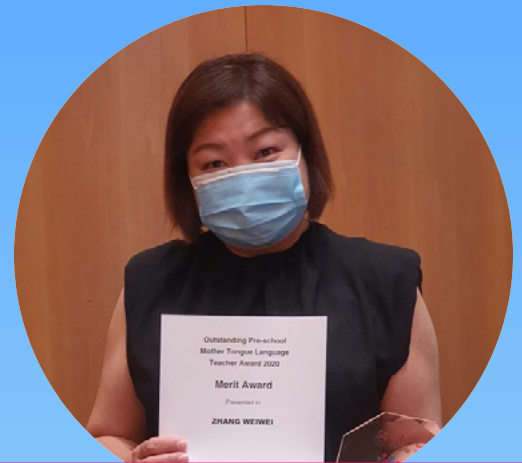


Mother Tongue Languages (MTL) Award

On 29 August 2020, Ms Zhang Wei Wei, Lead Vice Principal of M.Y World @ Simei was awarded the Outstanding Preschool Mother Tongue Language Teacher (Merit) Award.

Wei Wei combined her years of teaching experience with M.Y World's Enjoy-Experience-Express (E-E-E) curriculum to nurture interest in Chinese language among M.Y World children.

Congratulations to Wei Wei on this commendable milestone!



Ms Zhang Wei Wei, Outstanding Preschool Mother Tongue Language Teacher (Merit)

ECDA Scholarships & Training Awards

At the virtual ECDA Scholarships & Training Awards ceremony on 30 October 2020, Ms Debbie Ong (Assistant Specialist, Curriculum) and Ms Isabel Ong (Educator, M.Y World @ Bidadari Alkaff Vista), were awarded the ECDA Scholarship for the Master of Education (Early Childhood) and ECDA TA Commendation Award respectively.

At M.Y World, we believe in providing growth opportunities for our staff and we are very proud of Debbie and Isabel for their achievements. We look forward to continue journeying with them in their career.



Ms Debbie Ong,
ECDA Scholarship for the
Master of Education (Early Childhood)



Ms Isabel Ong,
ECDA TA Commendation

Board of Directors 2020/ 2021

MY World Preschool Ltd was incorporated as a Company Limited by Guarantee and recognized as a Charity in January 2014. The Directors usually meet together with the MYMCA Board, during two exceptional meetings in June and October. In 2020, they met eight times on 21 January, 31 March, 26 May, 30 June, 28 Jul, 29 September, 26 October and 8 December.

NO	BOARD DIRECTOR 2019/2020	PROFESSION, EMPLOYER	DATE CO-OPTED/ ELECTED	POSITION/ COMMITTEE CHAIRMANSHIP	Years on Board as at 2021	Board Attendance
1	Dr Samuel Yeak Chow Lin	ENT Surgeon, Amandela	2014	President	7	7/8
2	Dr Seng Seok Hoon Alice	Assoc Prof (Retired), NIE	2014	Vice President	7	8/8
3	Mr Terrence Chee Teng Hsiu	Corporate Investment and Financial Services Advisor	2017	Hon Treasurer	4	6/8
4	Prof Leslie Chew Kwee Hoe	Dean, SUSS	2016	Member	5	6/8
5	Dr Seet Chim Chuan Irwin	Director, Student Development, Singapore Sports School	2016	Member	5	8/8
6	Mr David Wong Wei Li, PBM	Businessman, Acekidz Group	2016	Member	5	7/8
7	Mr Charis Gabriel Lim	CEO, Research Communication International Pte Ltd	2017	Member	4	8/8
8	Mr Eugene Lim, PBM	Director of Resource Development, TWR Asia	2016	Member	5	7/8
9	Ms Irene Chong	CEO, Sunrise Group; Chairman & CEO, Project OliveTree	2019	Member	2	8/8
10	Ms Phyllis Tan Hwee Sim	Group CEO, MYMCA & M.Y World	2014	Member	7	6/8
11	Ms Chan Lin Yun Grace	Group CEO-Elect, MYMCA & M.Y World	2020, Oct	Member	1	2/2

Bankers:
OCBC, RHB, BEA

Auditors:
Cypress Singapore PAC (external)
Ms Rinnah Soo / Tang Mei Ling (internal)

Lawyer:
Messrs Hilborne Law LLC

Board of Directors 2020/ 2021



Dr Samuel Yeak
President



Dr Alice Seng
Vice President



Mr Terrence Chee
Hon Treasurer



Prof Leslie Chew
Member



Dr Irwin Seet
Member



Mr David Wong
Member



Mr Charis Gabriel Lim
Member



Mr Eugene Lim
Member



Ms Irene Choong
Member



Ms Phyllis Tan
Member



Ms Grace Chan
Member

Senior Management 2020



Ms Phyllis Tan
Group Chief Executive Officer



Ms Grace Chan
Group Chief Executive Officer- Elect



Ms Veronica Chua
Group Chief Financial Officer
(Joined 1 September 2020)



Dr May See Yock Har
Senior General Manager



Ms Jenny Wong
General Manager



Ms Dorcas Yu
Group Assistant General Manager
Building Infrastructure & Development Services

Governance Disclosure

S/N	CODE DESCRIPTION	CODE ID	COMPLIANCE
BOARD GOVERNANCE			
1	Induction and orientation are provided to incoming governing board members upon joining the Board.	1.1.2	Complied
2	Are there governing board members holding staff appointments? Yes		
3	Staff does not chair the Board and does not comprise more than one third of the Board.	1.1.3	Complied
4	There are written job descriptions for the staff's executive functions and operational duties, which are distinct from the staff's Board role.	1.1.5	Complied
5	The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years.	1.1.7	Complied
6	All governing board members must submit themselves for re-nomination and re-appointment, at least once every 3 years.	1.1.8	Complied
7	The Board conducts self evaluation to assess its performance and effectiveness once during its term or every 3 years, whichever is shorter.	1.1.12	Complied
8	Is there any governing board member who has served for more than 10 consecutive years? No		
9	The charity discloses in its annual report the reasons for retaining the governing board member who has served for more than 10 consecutive years.	1.1.13	Complied
10	There are documented terms of reference for the Board and each of its committees.	1.2.1	Complied
CONFLICT OF INTEREST			
11	There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied
12	Governing board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied
STRATEGIC PLANNING			
13	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity's activities are in line with the charity's objectives.	3.2.2	Complied
HUMAN RESOURCE AND VOLUNTEER MANAGEMENT			
14	The Board approves documented human resource policies for staff.	5.1	Complied
15	There is a documented Code of Conduct for governing board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied
16	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied
17	Are there volunteers serving in the charity? Yes		
18	There are volunteer management policies in place for volunteers.	5.7	Complied
FINANCIAL MANAGEMENT AND INTERNAL CONTROLS			
19	There is a documented policy to seek the Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of the charity's core charitable programmes.	6.1.1	Complied
20	The Board ensures that internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied
21	The Board ensures that reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied
22	The Board ensures that there is a process to identify, and regularly monitor and review the charity's key risks.	6.1.4	Complied

S/N	CODE DESCRIPTION	CODE ID	COMPLIANCE
FINANCIAL MANAGEMENT AND INTERNAL CONTROLS			
23	The Board approves an annual budget for the charity's plans and regularly monitors the charity's expenditure.	6.2.1	Complied
24	Does the charity invest its reserves (e.g. in fixed deposits)? Yes		
25	The charity has a documented investment policy approved by the Board.	6.4.3	Complied
FUNDRAISING PRACTICES			
26	Did the charity receive cash donations (solicited or unsolicited) during the financial year? No		
27	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied
28	Did the charity receive donations in kind during the financial year? No		
29	All donations in kind received are properly recorded and accounted for by the charity.	7.2.3	Complied
DISCLOSURE AND TRANSPARENCY			
30	The charity discloses in its annual report – (a) the number of Board meetings in the financial year; and (b) the attendance of every governing board member at those meetings.	8.2	Complied
31	Are governing board members remunerated for their services to the Board? No		
32	No governing board member is involved in setting his own remuneration.	2.2	Complied
33	The charity discloses the exact remuneration and benefits received by each governing board member in its annual report. <u>OR</u> The charity discloses that no governing board member is remunerated.	8.3	Complied
34	Does the charity employ paid staff? Yes		
35	No staff is involved in setting his own remuneration.	2.2	Complied
36	The charity discloses in its annual report – (a) the total annual remuneration for each of its 3 highest paid staff who each has received remuneration (including remuneration received from the charity's subsidiaries) exceeding \$100,000 during the financial year; and (b) whether any of the 3 highest paid staff also serves as a governing board member of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000. <u>OR</u> The charity discloses that none of its paid staff receives more than \$100,000 each in annual remuneration.	8.4	Complied
37	The charity discloses the number of paid staff who satisfies all of the following criteria: (a) the staff is a close member of the family ³ belonging to the Executive Head ⁴ or a governing board member of the charity; (b) the staff has received remuneration exceeding \$50,000 during the financial year. The information relating to the remuneration of the staff must be presented in bands of \$100,000. <u>OR</u> The charity discloses that there is no paid staff, being a close member of the family belonging to the Executive Head or a governing board member of the charity, who has received remuneration exceeding \$50,000 during the financial year.	8.5	Complied
PUBLIC IMAGE			
38	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied

Financial Report

SUMMARY FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

STATEMENT OF FINANCIAL POSITION

	2020	2019 (Restated)
	S\$'000	S\$'000
Plant & Equipment	6,567	7,221
Rights-of-use Assets	2,481	1,981
Current Assets	33,132	22,606
Total Assets	42,180	31,808
Current Liabilities	(10,459)	(8,860)
Non-Current Liabilities	(5,268)	(4,666)
Total Liabilities	(15,727)	(13,526)
NET TOTAL ASSETS	26,453	18,282
ACCUMULATED FUND	26,453	18,282

STATEMENT OF COMPREHENSIVE INCOME

Revenue:		
Child Care & Infant Care	28,758	27,971
Government Grants	33,030	23,131
Others	453	328
	62,241	51,430
Operating Expense:		
Employee Benefits Expense	(41,051)	(33,454)
Depreciation of Plant & Equipment	(3,001)	(3,577)
Depreciation of Right-of-Use Assets	(981)	(1,084)
CSR Expense	(454)	(325)
Donation to MYMCA from Unrestricted Fund	(3,000)	(1,000)
Child Care and Infant Care Operating Expenses	(5,583)	(7,878)
	(54,070)	(47,318)
TOTAL COMPREHENSIVE INCOME	8,171	4,112

	2020	2019 (Restated)
STATEMENT OF CHANGES IN ACCUMULATED FUND		
BALANCE BROUGHT FORWARD	18,282	14,170
TOTAL COMPREHENSIVE INCOME	8,171	4,112
BALANCE CARRIED FORWARD	<u>26,453</u>	<u>18,282</u>
STATEMENT OF CASH FLOWS		
Net cash effect of operating activities	(8,868)	(11,366)
Net cash effect of investing activities	(3,210)	(2,758)
Net cash effect of financing activities	21,259	18,718
Net change in cash and cash equivalents	<u>9,181</u>	<u>4,594</u>
Cash and cash equivalents as at 1 January	14,489	9,895
Cash and cash equivalents as at 31 December	<u>23,670</u>	<u>14,489</u>

The above summary financial statements are based on financial statements audited by Cypress Singapore Public Accounting Corporation. A copy of the full audited accounts can be viewed at the website @ www.myworld.org.sg.

Our Centres

North

1. Admiralty*
2. Canberra*
3. **Canberra Eastlink (new)**
4. Marsiling Greenview
5. Sembawang Drive*
6. Sun Natura
7. Woodlands*
8. Woodlands Circle*
9. Yishun*
10. Yishun Ferngrove
11. Yishun Northland*
12. Yishun Palm Breeze*

Central

13. Bidadari Alkaff Vista
14. Bishan*
15. Boon Keng*
16. Leng Kee*
17. McNair Towers*
18. St George's*
19. **Telok Blangah Rise (new)**
20. Tenteram Peak*
21. Tiong Bahru View*

East

22. Pasir Ris*
23. Simei*
24. Tampines Central*
25. Tampines Changkat*
26. **Tampines GreenView (new)**
27. Tampines North*

North East

28. Anchorvale Parkview*
29. Ang Mo Kio*
30. Ang Mo Kio Central*
31. Compassvale Ancilla*
32. Hougang*
33. Hougang Dewcourt*
34. Matilda Court
35. Punggol Edge*
36. **Serangoon North (new)**
37. Upper Serangoon View*
38. Waterway Sundew*

West

39. **Bukit Batok West Plains (new)**
40. Bukit Batok West Quarry
41. Bukit Panjang*
42. Kang Ching*
43. Teban Gardens*

*SPARK – certified centres

Centres marked in pink are new operations.

MY WORLD PRESCHOOL LTD

A subsidiary of Metropolitan YMCA Singapore

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An Anchor Operator appointed by:



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